

**LAWA DISABILITY ACCESS AND ACCOMMODATION ADVISORY COMMITTEE (DAAAC)**

**Regularly Scheduled Committee Meeting**



**Wednesday, May 15, 2024, at 1:00 p.m.**

**Being conducted by Phone Conference (See meeting call-in information below)**

<b>DAAAC COMMITTEE (VOTING MEMBERS)</b>		
<b>Officers:</b>		
Myrna Cabanban Chairperson	Louis Herrera Vice Chairperson	
<b>Community Members:</b>		
Kathleen Barajas	Seyed “Amir” Torabzadeh	Brandy Welch
Julia Mockeridge		
<b>LAWA Members:</b>		
Tim Ihle LAWA Airport Operations	Carlos Alvarado (TBITEC) Airline Representative	James Corpuz TSA
William Miranda LAWA Planning	Mark Frank LAWA Administration	
<b>DAAAC ADMINISTRATIVE SUPPORT (NON-VOTING MEMBERS)</b>		
Cassandra Heredia LAWA ADA Coordinator	Tracy Bradley Administrative Support	Jilliann Perez Administrative Support
<b>AIRPORT SAFETY (NON-VOTING MEMBERS)</b>		
Captain Aaron Girvan Los Angeles Fire Department	Vacant LAX Airport Police	
<b>OTHER (NON-VOTING MEMBERS)</b>		
Vacant Landside Access Modernization Program (LAMP)	William Hicks Customs and Border Protection	Catalina Saldivar-Chavez LAWA Guest Experience

## **WELCOME TO THE MEETING OF THE LAWA DISABILITY ACCESS AND ACCOMMODATION ADVISORY MEETING**

The meeting will be held via videoconference, in conformity with Assembly Bill 361 Section 3(e)(3) and due to concerns over COVID-19.

All documents for public review are on file with the LAWA ADA Coordinator at 1 World Way, Los Angeles, CA 90045.

### **PUBLIC COMMENTS**

To provide verbal comments, please call 1 323-792-6246 and use Phone Conference ID: 283 998 821#, then listen for instructions or login via the below weblink and use the RAISE HAND function:

<https://www.microsoft.com/microsoft-teams/join-a-meeting> Meeting ID: 276 014 522 713, Passcode: vEvUxr

To provide written comments, email LAWA's ADA Coordinator at [cheredia@lawa.org](mailto:cheredia@lawa.org) prior to public comment beginning.

Public comment can be made for each agenda item at the time each item is considered by the Committee (before action is taken) and is limited to three (3) minutes per person. General comments for items not on the agenda are also permitted with a three (3) minute per person limit. Speakers will be alerted when they have 1 minute remaining and when their time is up.

The Committee may limit or extend public input on any item, based on the number of people requesting to speak and the business of the Committee. The Committee Chairperson determines the order in which speakers will be called

All those wishing to speak, including DAAAC members, need to be recognized by the Chairperson before speaking. Members of the public should direct any questions to the Chairperson rather than to any particular member of the Committee, guest, or other participant. Any individual who is disruptive may be removed from the meeting room at the discretion of the Chairperson or upon vote of the Committee.

The DAAAC meeting begins at 1:00 p.m. on the third Wednesday of every month, unless posted on LAWA's Disability website at FlyLAX.com

### **DISABILITY SERVICES**

Sign Language Interpreters, Communication Access Real-Time Transcription, Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days' notice is strongly recommended. For additional information, please contact: LAWA's ADA Coordinator at (424) 646-5005 or via California Relay Service at 711.

**MEETING CALL-IN NUMBER:**

Community members may call-in to the monthly DAAAC meeting by calling:

(US): 1 323-792-6246

Phone Conference ID: 283 998 821#

**JOIN BY COMPUTER:**

Weblink Access:

<https://www.microsoft.com/microsoft-teams/join-a-meeting>

Meeting ID: 276 014 522 713

Passcode: vEvUxr

**LIVE CAPTIONING INFORMATION**

At the time of the call, please click on the link below:

<https://www.streamtext.net/player?event=LAWA>

## DAAAC AGENDA FOR THE REGULAR MEETING ON WEDNESDAY, MAY 15, 2024

I.	Call to Order/Roll Call	Chair												
<p><b>Community Members</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Myrna Cabanban (Chairperson)</td> <td style="width: 33%;"><input type="checkbox"/> Louis Herrera (Vice-Chairperson)</td> <td style="width: 33%;"><input type="checkbox"/> Kathleen Barajas</td> </tr> <tr> <td><input type="checkbox"/> Julia Mockeridge</td> <td><input type="checkbox"/> Seyed “Amir” Torabzadeh</td> <td><input type="checkbox"/> Brandy Welch</td> </tr> </table> <p><b>LAWA Members</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"><input type="checkbox"/> Tim Ihle (LAWA Operations)</td> <td style="width: 33%;"><input type="checkbox"/> Mark Frank (LAWA Administration)</td> <td style="width: 33%;"><input type="checkbox"/> William Miranda (LAWA Planning)</td> </tr> <tr> <td><input type="checkbox"/> James Corpuz (TSA)</td> <td><input type="checkbox"/> Carlos Alvarado (Airline Representative)</td> <td></td> </tr> </table>			<input type="checkbox"/> Myrna Cabanban (Chairperson)	<input type="checkbox"/> Louis Herrera (Vice-Chairperson)	<input type="checkbox"/> Kathleen Barajas	<input type="checkbox"/> Julia Mockeridge	<input type="checkbox"/> Seyed “Amir” Torabzadeh	<input type="checkbox"/> Brandy Welch	<input type="checkbox"/> Tim Ihle (LAWA Operations)	<input type="checkbox"/> Mark Frank (LAWA Administration)	<input type="checkbox"/> William Miranda (LAWA Planning)	<input type="checkbox"/> James Corpuz (TSA)	<input type="checkbox"/> Carlos Alvarado (Airline Representative)	
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II.	Opening Remarks and Introductions	Chair												
III.	Chairperson Report	Chair												
<ul style="list-style-type: none"> <li>• In-person meeting protocols</li> <li>• June meeting</li> <li>• MSC South Furniture</li> <li>• CEO John Ackerman</li> <li>• Procurement 101</li> </ul>														
IV.	Presentations	Chair												
V.	Public Comments on Non-Agenda Items	Chair												
VI.	Approval of Minutes	Chair												
<ul style="list-style-type: none"> <li>• February 21, 2024 minutes</li> </ul>														
VII.	Regular Items for DAAAC	Chair												
VIII.	Landside Access Modernization Program (LAMP) Report	Vacant												
IX.	Operations Report	Ihle												
<ul style="list-style-type: none"> <li>• Summary of April 24 baggage</li> </ul>														
X.	Planning Report	Miranda												
XI.	Customs and Border Protection (CBP) Report	Hicks												

XII.	Transportation Security Administration (TSA) Report	Corpuz
XIII.	TBITEC Report	Alvarado
XIV.	Executive Level Report	Frank
XV.	Los Angeles Fire Department Report	Girvan
XVI.	LAWA Guest Experience <ul style="list-style-type: none"> <li>• Request from ADA office to assess customer service at TBIT FIS.</li> </ul>	Saldivar-Chavez
XVII.	ADA Coordinator Report <ul style="list-style-type: none"> <li>• Update Current Corrective Action Requests <ul style="list-style-type: none"> <li>○ ADA loading zones</li> <li>○ Kiosks</li> <li>○ Update on assessment of emergency communication platforms</li> </ul> </li> <li>• Update on evacuation and muster point update for ConRAC</li> <li>• Update on coordinated evacuations to support those with DAFN/AFN – handbook, exercise, adhesive tags, Evac Chairs for seating (includes ADA design signage project)</li> <li>• Review of the proposed assessment process for completed projects</li> <li>• Reference Materials and Announcements <ul style="list-style-type: none"> <li>○ <a href="#">U.S. Access Board to Hold Town Hall Meeting in Los Angeles (access-board.gov)</a></li> <li>○ <a href="#">Accessibility Online</a></li> </ul> </li> </ul>	Heredia
XVIII.	New Business	Chair
XIX.	Adjournment	Chair